



### Type of Review Requested

- ☐ Conditional Use Permit  
☐ Design Review  
☐ Variance  
☐ Special Use Permit (redevelopment area only)  
☐ Misc. \_\_\_\_\_

#### STAFF USE ONLY

Case #: \_\_\_\_\_  
Filing Date: \_\_\_\_\_ By: \_\_\_\_\_  
Assigned Planner: \_\_\_\_\_  
Project Account: \_\_\_\_\_  
Deposit Account: \_\_\_\_\_  
Related Cases: \_\_\_\_\_  
☐ Z.A. ☐ Public Hearing

### Application Information

Applicant Name \_\_\_\_\_  
Applicant Address \_\_\_\_\_  
Contact Name \_\_\_\_\_ Phone \_\_\_\_\_  
Applicant's Interest in Property (If applicant is not the owner, the owner's authorization signature at the end of this form is required to process this request.) ☐ Own ☐ Rent ☐ Other: \_\_\_\_\_  
Architect/Agent: \_\_\_\_\_ Address: \_\_\_\_\_  
Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Primary contact is: ☐ Applicant ☐ Architect/Agent Email of primary contact: \_\_\_\_\_

### General Project Description (all types)

Project Name: \_\_\_\_\_ Proposed Use: \_\_\_\_\_  
General Description of Proposed Project: \_\_\_\_\_  
Has this project received pre-application review comments? ☐ Yes (Date: \_\_\_\_\_) ☐ No

### Subject Property Information (all types)

Location/Street Address: \_\_\_\_\_  
Assessor's Parcel #: \_\_\_\_\_ Total Acreage: \_\_\_\_\_ Redevelopment Area (if applicable): \_\_\_\_\_  
General Plan Designation: \_\_\_\_\_ Zone Designation: \_\_\_\_\_  
Planned Community (if applicable): \_\_\_\_\_  
Current Land Use: \_\_\_\_\_ Within Montgomery Specific Plan? ☐ Yes ☐ No

### Proposed Project (all types)

Type of use proposed: ☐ Residential ☐ Commercial ☐ Industrial ☐ Other: \_\_\_\_\_  
Landscape Coverage (% of lot): \_\_\_\_\_ Building Coverage (% of lot): \_\_\_\_\_

**Residential Project Summary**

Type of dwelling unit(s): \_\_\_\_\_ Number of lots: \_\_\_\_\_

**Dwelling units:**

PROPOSED

EXISTING

1 Bedroom \_\_\_\_\_

2 Bedroom \_\_\_\_\_

3+ Bedroom \_\_\_\_\_

TOTAL \_\_\_\_\_

Density (DU/acre): \_\_\_\_\_ Maximum building height: \_\_\_\_\_ Minimum lot size: \_\_\_\_\_ Average lot size: \_\_\_\_\_

**Parking Spaces:**

Required by code: \_\_\_\_\_ Provided: \_\_\_\_\_

Type of parking (i.e. size; whether covered, etc.): \_\_\_\_\_

Open space description (acres each of private, common, and landscaping): \_\_\_\_\_

**Non-Residential Project Summary**

Gross floor area: \_\_\_\_\_ Proposed: \_\_\_\_\_ Existing: \_\_\_\_\_ Building Height: \_\_\_\_\_

Hours of operation (days &amp; hours): \_\_\_\_\_

Anticipated number of employees: \_\_\_\_\_ Maximum number of employees at any one time: \_\_\_\_\_

Number and ages of students/children (if applicable): \_\_\_\_\_ Seating capacity: \_\_\_\_\_

**Parking Spaces:**

Required by code: \_\_\_\_\_ Provided: \_\_\_\_\_

Type of parking (i.e. size; whether covered, etc.): \_\_\_\_\_

**Authorization**

Print applicant name: \_\_\_\_\_

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Print owner name\*: \_\_\_\_\_

**Owner Signature\*:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\*Note: Proof of ownership may be required. Letter of consent may be provided in lieu of signature.